

Monroe Library Board Meeting Minutes

Date: December 3, 2025

Location: Monroe Library

Call to Order & Roll Call

Present: Nicki Tapps, Beccy Ver Heul, Stacie McCoy, Rachel Purvis

Staff: Mallory Hackett

Guest: n/a

Approval of Minutes

Stacie McCoy moved to approve the minutes from November 5, 2025. Seconded by Beccy Ver Heul. Motion carried.

Bills and Financial Statements

Bills and financial statements were presented.

Stacie McCoy moved to approve payment of bills through November 30, 2025. Seconded by Beccy Ver Heul. Motion carried.

Director's Report

December Stats:

517 patrons entered the library

6 new patrons

498 items checked in

481 items checked out

293 renewals

119 items added to collection

252 website visits (488 interactions)

69 program attendees

Girl Scouts utilized our meeting space which presented an opportunity to issue 6 new library cards.

The Evening Book Club read "Truth Be Told". In December, both clubs will read books by Ann Patchett; "Tom Lake" for the Daytime Club and "Bel Canto" for the Evening Club.

Enjoyed reading "This Book is on Fire" to PCM 1st graders at The Gathering Place.

Quote obtained for security cameras - \$2500 for 3. The city looked into a different company as well. Mallory will talk to Friends about funding.

12/5 - Adult Craft - yarn trees & frosted glass candles

12/16 - Annual Tea Time Christmas Party - Live music & carolers

12/17 - Childrens Program

Unfinished Business

Shelter/Landscaping Update (Jasper Community Foundation Grant):

- Purchased a set of children's chairs with remaining funds
- Preparing paperwork and final grant requirements

Donation to the library in memory of Gwyneth Marilyn Lewis:

- Patio furniture was donated; Mallory is looking into other options.

New Business

Christmas Eve - Holiday hours discussion:

- The board approves of changing library hours to either 10-3 or 12-3 on 12/24/25
 - Mallory will review staff availability & post a public notice

Phil Van Ekeren Memorial:

- The family is researching trees to plant
- Beginning to discuss plans with the Friends to move forward with plans for a solarium/atrium/theatre behind the building
 - The funds in trust will be discussed at the December Friends meeting on 12/4/25.
- Need to brainstorm fundraising ideas

Trustee Training (10 minutes)

Chapter 2: A Culture of Learning

- Board reviewed chapter 2 prior to meeting
- Discussed Public Library Standards
 - minimum requirements for trustees and directors
 - eligible learning
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Next Meeting

Date: January 2026

Time: 4:15 p.m.

Adjournment

Meeting adjourned by general consent at 5:08 p.m.

Minutes submitted by: Nicki Tapps, Board Secretary