

Call to Order & Roll Call

Call to order @4:15pm on June 4pm

Present: Beccy Ver Heul, Stacie McCoy, Rachel Purvis, Kristina Cimaglia

Absent: Nicki Tapps

Staff: Brenda Lanser

Approval of Minutes:

Stacie McCoy made a motion to accept the May 7, 2025 minutes. Seconded by Kristina Cimaglia.

Bills and Financial Statements:

The bill and financial statements were presented. A motion to payment of the bills ending May 31, 2025, was made by Kristina Cimaglia and seconded by Stacie McCoy. Motion carried.

Director's Report:

- New door counter and purchase of new laptop
- There were 10 programs completed in May
- Summer Reading
- Events for Square scheduled for June 9,16,19 at 10:00am

Unfinished Business:

- Extension of library hours:
 - *Mondays until 7pm
 - *Not until after summer reading, starting in August and try to plan some programs during that time
- Review roof inspection:
 - *viewed by Board
- Time study:
 - * For May 2025 was completed by the Library Director. There was only a 17% overlap of staff.
 - *Board will create document summary to answer City Council questions

- Update from policy manual committee
*Purvis will text Library Board with date to meet in June/July
- Shelter/Landscaping plans
*Request to Friends to build shelter money from the building and grounds in new budget year

New Business

- Board member term appointment discussion:
*moved to next month as Nicki Tapps is absent
- Schedule time to conduct Library Director evaluation:
*compile information from Library Board members
- Timesheet upgrade to digital:
*will be put in folder on drive after used
*current timesheet out
- Library Trustee Training:
*October 20 Monday, Prairie City Public Library at 6pm

Public Input

- No public input at this time

Next Meeting: will be July 2, 2025 at 4:15pm

Agenda next month:

- Update from policy manual committee
- Shelter/Landscaping plans
- Board member term appointment discussion
- Library Director Evaluation

Adjournment

The meeting was adjourned by general consent at 5:14pm
Minutes submitted by Beccy Ver Heul